



HUMAN SERVICES ADVISORY BOARD

Minutes

Terry Calton (absent)
Trent Montague
Michael Petramalo
Katie Rosier, Vice Chair

Stephen Sparks
Elan Vallender
Lynne Van Gould (resigned)

Thursday, November 17th, 2011

5:30 p.m.

Lower Level Council Chambers

57 E. 1st Street

Mesa, Arizona 85201

I. Welcome and Introductions

The meeting was called to order at 5:33 p.m.

- A. Elan Vallender** – Mr. Vallender resides in District 6 and is an operations manager with Galaxy Gate Systems. He holds a Bachelor of Business Degree from Ottawa University and is currently pursuing his Master's in Public Administration from Arizona State University with a concentration in Urban Management. His partial term will expire June 30, 2012.
- B. Terry Calton** – District 1. Mr. Calton is the Director of the Tempe Institute of Religion. He holds a Master of Arts in Educational Leadership from Northern Arizona University. His term will expire June 30, 2014.

II. Approval of Minutes from the February 17, 2011, HSAB Meeting

Ms. Van Gould made a motion to approve the minutes from February 17, 2011. It was seconded by Mr. Sparks. The motion carried by a unanimous vote of 5-0.

III. Approval of Minutes from the February 28, 2011, Special HSAB Meeting

Ms. Van Gould made a motion to approve the minutes from February 17, 2011. It was seconded by Mr. Sparks. The motion carried by a unanimous vote of 5-0.

IV. Items from Citizens Present

There were no items from Citizens present.

V. Action Items

A. Discuss and take action on a motion recommending a chair of the Human Services Advisory Board. Mr. Sparks made a motion to nominate Ms. Rosier as Chair of the Board. Ms. Van Gould seconded the motion. The motion carried by a unanimous vote of 5-0.

B. Discuss and take action on a motion recommending a vice-chair of the Human Services Advisory Board. Mr. Montague made a motion to nominate Mr. Sparks as Vice-Chair. The motion was seconded by Ms. Van Gould. The motion carried by a unanimous vote of 5-0.

VI. Presentations & Discussion

A. Discuss and hear a presentation on a proposed merger with the Housing Advisory Board. This idea was presented to Council, and they do want to proceed with it. Further cuts are forthcoming to these programs 12% in CDBG and 38% to HOME. We have to look at streamlining some of our process, and by combining the Boards, we could accomplish this. This would allow us to streamline the application process. The combined board would consider all housing and human services issues. However, due to the time to make the merger happen, we do not have time to make it happen prior to this upcoming funding process. This year, you will still review the Human Services applications and make a recommendation to Council.

The combined Board will more than likely be larger at probably about 11 members. This is still in the preliminary stages, and this is an evolving process.

B. Discuss the funding/application process for FY 2012-13. The process for this upcoming funding cycle is very similar to what it was like it was last year. The Board will be divided into two groups. Each group will rate half of the applications, and the entire Board will rate each applicant's presentation to the Board. Once a score is determined for each applicant, the Board will use the scores to make a funding recommendation to Council regarding the received applications. The process still supports the Community Safety Model. The application/allocation process for the CDBG/HOME/ESG programs has changed significantly. Staff is rating the more technical aspects related to federal regulations. That burden has been shifted back to staff.

At this point, Ms. Van Gould asked if the Board was going to do anything else other than evaluate proposals. As a new Board member last year, that's all she did. She was disappointed and didn't come on board to only review grant applications. It was at

this time, that Ms. Van Gould resigned her commission on the Board because this was not what she signed up for.

Additional discussion occurred regarding the logistics of combining the boards and hearing multiple presentations from multiple agencies seeking funding from multiple sources.

Some discussion ensued about the merits and/or detriments of conducting the funding cycle in a holistic systematic manner.

Discussion occurred regarding the scoring methodology and the division of the ratings of potential applicants amongst the Board members.

Everything is not going to be resolved tonight, but this is a good starting point.

- C. Discuss the funding schedule for FY 2012-13.** This a very short turnaround between the application deadline and the meetings to finalize the scoring. The driver behind the short turnaround is the desire to get the application funding recommendations to the Community and Cultural Development Subcommittee.
- D. Discuss the meeting schedule for FY 2011-12.** This item and item C were both discussed concurrently. Apologies from staff were provided for the short turnaround time mentioned above. Both the funding and meeting schedule may need to be revisited at a future date if required.
- E. Discuss and hear a presentation regarding the iMesa Initiative and an idea to create a matching fund for the ABC Program, Stephen Sparks, iMesa Committee Member.** Mr. Sparks provided a brief description of the iMesa Initiative and the mayor's desire to have community transformative projects recommended by the citizenry. Mr. Sparks would like to bring more financial resources into the Human Services program. He would like to have a sponsor, such as the Cubs for example, match the community's contributions to the program. The idea is to create the sponsorship mechanism to match those dollars. At one point in the past, the Human Services program did receive matching dollars from a local corporation.

Mr. Sparks had an observation regarding the funding of Human Services programs. He stated that "if we have no new money, we're playing with the margins, and there's no opportunity to make a real impact in the community."

Mr. Sparks inquired if a letter from this Board to support an iMesa Initiative for matching corporate sponsorship of ABC contributions would be a conflict of interest. Staff felt this may not necessarily be a conflict. Regardless of its success as an iMesa Initiative, this is an idea that should be considered by the City's management and political body.

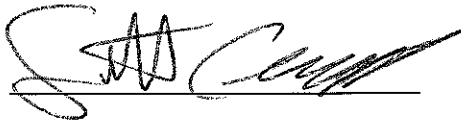
A letter of support for this idea can come from the Board as a whole or from its individual members as members of the citizenry. A letter of support can be added as a future action item from this Board.

VII. Staff Reports and Announcements

- A. Hear an update on the ABC Program donations.** Donations continue to decline as a result of the economic climate. Currently, we're averaging about \$14,000 per month in donations.
- B. Hear and update on the Housing and Community Development Department.** Ms. Albright was appointed as Director of the Department on a permanent basis. HUD has provided technical consultants to us to expand our knowledge base.

VIII. Adjourn – The meetings was adjourned at 6:50 pm.

Submitted by:

A handwritten signature in black ink, appearing to read 'Scott Clapp', written over a horizontal line.

Scott Clapp,
Management Assistant I